

ARTHUR PUBLIC LIBRARY BOARD MINUTES

June 15, 2020

Present: President Pate, Allen, Fritz, Mammoser, Singer, Yeakel, Yoder; Director Pruitt

Meeting was called to order by President Pate at 6:31 p.m.

Minutes were approved on a motion by Singer, second by Allen.

Treasurer's report approved on a motion by Mammoser, second by Yeakel.

Director's report - Kelsey Pruitt

- 1) Covid procedures. There is a re-opening plan in place as well as a procedure for public health response (see packet of info). People have been receptive so far to the plan and the staff can accommodate walk-ins. Plan to add more appointments per hour starting soon. Recommend that the library reopen completely once school resumes.
- 2) Per capita grant. \$7,020 for fiscal year 2020 to be used for technology, programming, personnel. Probably won't see the funds for awhile.
- 3) Staffing. Cathy is leaving at the end of June. Have had a couple of applicants. Dawn is having knee replacement July 6 and will be out for about a month. Kelsey feels she and Stephanie can handle things along with the possible new hire.

Bills were approved on a motion by Allen, second by Singer.

NO Executive session

It was decided no executive session was needed to discuss payroll and budget. Payroll was agreed to as proposed (motion later). As for the budget, we may use special reserve funds if needed. Director proposed that some of the money in special reserve could be used for new blinds and a new and reconfigured circulation desk.

Version 2 of the budget and payroll (see packet) were approved on a motion by Mammoser, second by Singer.

New business

Kelsey talked with the Moultrie County Health Department about a guide for Phase 4. One item discussed was the library's unique population of users and how they can be taken into account when making plans.

Meeting was adjourned at 7:10 p.m. on a motion by Yoder, second by Allen.

Respectfully submitted,


Martha K. Yeakel, Secretary