

ARTHUR PUBLIC LIBRARY BOARD MEETING

May 20, 2019

Present: President Pate; Vice President Allen, Fritz, Mammoser, Singer, Yeakel, Yoder; Director Pruitt.

Meeting was called to order at 6:30 p.m.

Minutes were approved on a motion by Allen, second by Yoder.

Treasurer's report approved on a motion by Mammoser, second by Singer.

Director's report - Kelsey Pruitt

1) Marketing for tech appointments. Library staff is being asked to do a lot of things that may be above and beyond what they should have to. The biggest problem is the time it takes to help people with things like power point presentations, graphic design, spreadsheets. Some patrons want the staff to do the computer work while they tell staff what to do.

Some thoughts to help with this:

- a) have definite time frames when staff can help. After 10, before 6 when more than one person is staffing the library.
- b) possibly have high school kids help to earn their service hours.
- c) use the time for teaching patrons how to do what they need on their own for future needs.
- d) need for consistency in what staff will or will not or can and cannot do for patrons.
- e) possibly offer computer classes.
- f) have policy on display for patrons to understand when and just what staff will help with.

2) Dollar General Literacy Foundation Summer Reading Grant of \$1500 was received. \$1000 is to go for programs; \$500 for prizes and goodies.

3) Reaching Forward South Conference. A couple of takeaways from that:

- a) Ditching Dewey. This is becoming a trend. Books are now organized by genre. Thinking of starting this fall with kids books (easy picture book collection). Plan to show an overview this fall of how this idea will look and work.
- b) Per Capita Grant. Area for how this money can be spent has broadened over the last few years. Would like to consider putting the funds into the book budget. Have until March 1 to amend what areas the money would go toward.

Bills were approved on a motion by Singer, second by Fritz.

Committee report

1) Flag stuck in tree and new one needed. Adam will check into this.
2) Budget committee. Did not adjourn to executive session but board accepted raises as proposed (see below) on a motion by Fritz, second by Mammoser.
Sub from \$8.25 to \$9.25 per hour
Clerk from \$9.50 to \$10 per hour
Assistant from \$12 to \$12.36 per hour
Director from \$22.36 to \$23.03 per hour
Some other budget items: 12% book budget increase; use special reserve fund for building and maintenance.
Request that board consider putting in a new circulation desk as a project for down the road.
Adam will send budget for publication and board will vote to approve at June meeting unless it needs to be done before that and then board will have a special meeting for approving the budget only.

Old business

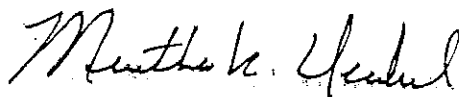
Kelsey has tiles for the kitchen backsplash and that will complete the updates for the room.

New business

President Pate swore in board members re-elected in April. Taking the oath were Trustees Allen, Singer, Yeakel and Yoder.

Meeting was adjourned at 7:18 on a motion by Allen, second by Fritz.

Respectfully submitted,



Martha K. Yeakel, Secretary